



Jesuit Madurai Province Jesuit Education Support (JES)

Introduction

The Province is happy to launch the Jesuit Education Support (JES) project with effect from June 6, 2016, in order to provide financial support for educational purposes. With this education support system in place, the province administration and the different Jesuit communities and Jesuit ministries will be in a position to streamline and coordinate effectively the large amount of financial support that is being given out every year, for educational purpose, to deserving students through scholarships, subsidies, concessions, grants, etc. Further, JES will assist the students to get as much of the various scholarships that are available from the government and from other sources. JES will also support the different summer camps and evening study centres as these two also are educational services.

Policy Guidelines

01. Every community of the province will have an education support committee, to be known as Local Subsidy Committee (LSC), to be appointed by the Local Superior/Team Leader, consisting of at least 3 members. All educational support of any kind will be decided and distributed by this Committee. The LSC Committee will be headed by the LS/TL himself or by someone appointed by him. In larger campuses the Local Superior is at liberty to appoint one or more Sub-Committees for different institutions within the campus, so that these Sub-Committees can assist the LSC in this regard. Further, a suitable secretariat or office should be set up in each Institution for this purpose.

02. All those who need any educational support of any kind from the Jesuit Management will make a written request to the LSC, using the special Application Form meant for this purpose.

03. No Director of Work (Principal, HM, Hostel Manager, Director, etc.) will handle the financial support matters directly, while he can recommend deserving candidates, to the LSC. In other words, all education support will be handled by and through the LSC, which will take the final decision on this matter, with due consultation and information to the respective Directors of Work.



ARUL ANANDAR COLLEGE

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04. The LSC will follow strictly the format given by the province and keep a clear record of all the educational support given by the province or the respective community, either from its own source or from other sources.

05. In order to account for all the financial support given out every year by the province in general and each community in particular, the following will be followed:

1) The full fee of every student will be calculated and shown in the respective section of the budget, namely, academic unit, the hostel unit, etc.

2) An Educational Institution will collect the full academic fees, hostel fees, or any other fee, from every student without any concession or reduction at its end. At the same time, those students who cannot pay the full amount will apply to the respective LSC, in the prescribed application form and the LSC will take the final decision regarding the actual amount of the education support and the candidates who are eligible for such a support. Special efforts will be made by the LSC to take quick decisions on these applications, so that the applicants are not put into unnecessary difficulties or undue delays.

3) Once a decision is taken, the CTO will release that amount either to the recipient of the subsidy or credit directly to the account of the respective unit (academic/hostel, etc.). Thus, the student concerned will be able to pay the full amount to the respective unit – academic or hostel – and the institution or hostel will have the full amount to meet all the expenses of that respective unit.

06. Every year each Jesuit Institution, social centre, parish, etc. will allocate a specific amount in the annual budget for giving educational support to deserving students either for academic purposes or for hostel expenses or for other needs, such as books, uniform, etc.

07. Those institutions which are not in a position to collect all the required amount of fees from the students will get that amount as subsidy, with the help of which that institution can be run. This subsidy amount may come from other sources of income of that Institute itself or from donors or from the province.



08. In keeping with the Province option, the following will be the order of priority in deciding on the education support, while ensuring that under each category, priority will be given to orphans and semi-orphans, economically poor, destitute, physically challenged, and HIV/AIDS infected/affected students, children of widows:

- 1) Catholic Dalits/STs,
- 2) Catholic Non-Dalits,
- 3) Christian Dalits/STs
- 4) Christian Non-Dalits,
- 5) Gypsies, Migrants and Refugees
- 6) SCs/STs (non-Christians),
- 7) Muslims and other Minorities
- 8) Poor students from other social groups

09. The JES for a student will be given only for one year or a semester at a time and it may be renewed in the subsequent year or semester after reviewing his/her conduct, academic performance, etc.

10. The following will be the specific Roles and Responsibilities of the LSC:

- 1) To scrutinize the applications for financial support and take appropriate and quick decisions, as per the province policy guidelines and ensure its distribution;
- 2) To keep a complete record of all JES beneficiaries for reference;
- 3) To ensure the distribution of the approved amount to deserving students or to credit the amount to the respective unit (school or college or hostel);
- 4) To explore all possible avenues for raising funds meant for educational support from individuals, alumni, government, funding sources, etc. and thus build up the education support fund;
- 5) To assist the students to identify and actually get the various government scholarships, subsidy, etc.
- 6) To keep a separate record of all the government subsidies received and distributed in their respective institutions.

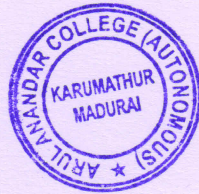


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11. The following will be the Role and Responsibilities of the Province Subsidy Committee (PSC):

- 1) To assist the LSC to carry out their responsibilities as per the guidelines
- 2) To mediate between the province administration and the LSC in matters related to JES project
- 3) To keep the Province administration updated with periodic progress report of the implementation of JES project
- 4) To take up any other responsibility which the Provincial may assign from time to time regarding the JES project
- 5) To assist the LSCs to raise subsidies or scholarships from different sources for the benefit of the students




Principal
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