

### **Library committee meeting minutes (2015-16)**

1. The library committee meeting commenced at 11.45 a.m. on 17.03.2016 in the Principal office.
2. Rev. Fr. Basil Xavier SJ., Principal and chairman led the meeting.
3. The meeting began with prayer by Dr. M. Gilbert Rani, library committee member.
4. The librarian Dr. A. Duraisingam welcomed the library committee members.
5. The Library staff Mr. C. Chinnamuthu read out the last committee meeting minutes.
6. The librarian presented the library activities report for the year 2014-15.
7. The committee recommended binds the damaged text books and journals for this academic year.
8. The committee recommended to the management to build the new reading hall at the first floor in the top area of stack room.
9. The librarian requested to the Principal to purchase 10 double side racks for accommodation of new books.
10. The librarian requested to the management to appoint one more staff for effective service to the readers.
11. Finally, Rev. Fr. Principal thanked appreciated all the library staff members for their effective and dedicated service.
12. The meeting came to end with a concluding prayer by Dr. M. Gilbert Rani Library committee member.

### **Library committee meeting minutes (2016-17)**

1. The library committee meeting commenced at 10.25 a.m. on 28.03.2017 in the Principal office.
2. Rev. Fr. Basil Xavier SJ., Principal and chairman led the meeting.
3. The meeting began with prayer by Dr. M. Gilbert Rani library committee member.
4. The librarian, Dr. A. Duraisingam welcomed the library committee members.
5. The Library staff Ms. P. Lakshmi read out the last committee meeting minutes.
6. The librarian presented the library activities report for the year 2015-16.
7. The committees recommended bind the damaged text books and journals for this academic year.
8. The committee recommended to the principal that add more journal subscription for contemporary needs of PG departments.
9. The principal in his concluding remark congratulated the library staff members and also he offered his compliments and best wishes to all the members involved in works.
10. Mr. P. Veerasamy library committee member proposed vote of thanks.
11. The meeting came to end with a concluding prayer Mr. P. Veerasamy, library committee member.

### **Library committee meeting minutes (2017-18)**

1. The library committee meeting commenced at 2.30 p.m. on 16.03.2018 at the Principal office.
2. Rev. Fr. Basil Xavier SJ., Principal and chairman led the meeting.
3. The meeting began with silent prayer.
4. The librarian, Dr.A. Duraisingam welcomed the library committee members.
5. The Library staff Mr.K. Ravichandran read out the last year library committee meeting minutes.
6. The librarian presented the library activities report for the year 2016-17.
7. The committees recommended bind the damaged text books and journals for this academic year.
8. The committee recommended to the management to purchase a new Xerox machine for student document reprography service.
9. Dr.M.Gilbert Rani suggests motivating and encouraging the student to increase the library reading habit.
10. Mr. P.Veerasingam suggested creating separate section for communication skill.
11. Finally, Rev. Fr. Principal thanked and appreciated all the library staff for effective and their dedicated service.
12. The meeting came to end with a concluding prayer by Mr. Arun Dinesh Library Assistant.

### **Library committee meeting minutes (2018-19)**

1. The library committee meeting commenced at 10.30 a.m. on 22.03.2019 at the Principal office.
2. Rev. Fr. Basil Xavier SJ., Principal and chairman led the meeting.
3. The meeting began with silent prayer.
4. The librarian Dr. A.Duraisingam welcomed the library committee members.
5. The Library staff Mr. C.Chinnamuthu read out the last year library committee meeting minutes.
6. The librarian presented the library activities report for the year 2017-18.
7. The committee recommended bind the damaged text books and journals for this academic year.
8. Dr. George Joseph suggested increasing the journal and periodicals in the ratio of students strength.
9. Finally, Rev. Fr. Principal thanked and appreciated all the library staff for effective and them dedicated service.
10. The meeting came to end with a concluding prayer by Mr. M. Kaleelul Rahman Library assistant.

### **Library committee meeting minutes (2019-20)**

1. The library committee meeting commenced at 3.30 p.m. on 20.03.2020 at the Principal office.
2. Rev. Fr. Basil Xavier SJ., Principal and chairman led the meeting.
3. The meeting began with silent prayer.
4. The librarian Dr. A.Duraisingam welcomed the library committee members.
5. The Library staff Mr. M. Kaleelul Rahman read out the last year library committee meeting minutes.
6. The librarian presented the library activities report for the year 2018-19.
7. The committee suggested forming the reader circle among the student.
8. Dr.S.P. Malar Kannan suggests increasing the competitive books for competitive exams.
9. Finally, Rev. Fr. Principal thanked and appreciated all the library staff for effective and their dedicated service.
10. The meeting came to end with a concluding prayer by Ms. P. Lakshmi Library Assistant.