

NAAC Institutional Quality Sustenance and Development Survey

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2.

1. Kindly provide the details of the institution

Name of Institution:

Year of Establishment of the Institution:

Address Line 1:

Address Line 2:

City/Town:

State:

Postal Code:

Email Address:

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation:

Current Grade:

CGPA:

3. Institutional Status

Autonomous College

4. Contact Person Details

Name of

Head of
Institution:

Contact

Phone:

Email:

Website URL:

Name of

IQAC Co-
ordinator

Email:

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3.

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	<input type="text" value="15"/>
Post Graduate (MA/M.Sc./M.Com etc.)	<input type="text" value="5"/>
Research Programmes (M.Phil/P.hD)	<input type="text" value="4"/>
Certificate Programmes	<input type="text" value="6"/>
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	<input type="text" value="1"/>
Other value added programmes	<input type="text" value="0"/>
Any other programme offered (Specify)	<input type="text" value="0"/>

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	<input type="text" value="1"/>
New programmes designed	<input type="text" value="0"/>
Programmes under revision	<input type="text" value="0"/>
Interdepartmental collaborative programmes	<input type="text" value="0"/>
Inter institutional collaborative programmes	<input type="text" value="0"/>
Number of review committee recommendations implemented (Total)	<input type="text" value="0"/>
Number of NAAC peer team recommendations implemented	<input type="text" value="3"/>
Number of UGC/any other expert committee recommendations implemented	<input type="text" value="0"/>
Number of review committee	<input type="text" value="0"/>

recommendation under
implementation

Number of NAAC peer
team recommendations
under implementation

0

Number of UGC/ any
other expert committee
recommendations under
implementation

0

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength
required as per norms
for all programmes

127

Total faculty on rolls

127

Faculty added during
the year

25

Faculty positions vacant

0

Faculty left during the
year

23

Total number of visiting
faculty

2

Total number of guest
faculty

0

8. Qualification of Faculty

PhD and Above

48

MPhil

58

Masters

21

Any other (Specify)

20 (NET/SET)

9. Faculty qualification improvement

PhD awarded to
existing faculty

6

MPhil awarded to
existing faculty

3

Any other degree
awarded to existing
faculty

0

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff
(total sanctioned)

53

Administrative staff
(Actual strength)

37

Added during the year
of reporting

5

Left during the year

Number of posts vacant

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength)

Technical Support Staff (Actual strength)

Added during the year

Left during the year

Number of posts vacant

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SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

Year of establishment of IQAC

DD	MM	YYYY
<input type="text" value="14"/>	<input type="text" value="06"/>	<input type="text" value="2004"/>

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members

Number of Alumni in IQAC

Number of Students in IQAC

Number of Faculty in IQAC

Number of Administrative Staff in IQAC

Number of Technical Staff in IQAC

Number of Management Representatives

Number of External experts in IQAC

Number of any other stakeholder and community representatives

14. IQAC Meetings

Number of IQAC meetings held during the year

15. Whether Calendar of activities of IQAC formulated for the academic year

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed

Number of value added programmes proposed	5
Number of skill oriented programmes proposed	7
Number of faculty competency and development programmes proposed	3
Number of other staff development programmes proposed	2
Number of student mentoring programmes proposed	3
Number of co-curricular activities proposed	30
Number of inter departmental cooperative schemes	2

proposed

Number of

25

community

extension

programmes

proposed

Any other

4

programmes

proposed

(Specify)

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of

0

academic

programmes

implemented

Number of

0

value added

programmes

implemented

Number of skill

5

oriented

programmes

implemented

Number of

2

faculty

competency

and

development

programmes

implemented

Number of

0

other staff

development
programmes
implemented

Number of
student

2

mentoring
programmes
implemented

Number of co-
curricular
activities
implemented

25

Number of
inter
departmental
cooperative
programs
implemented

0

Number of
community
extension
programmes
implemented

20

Any other
programmes
suggested that
are
implemented
(Specify)

2

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/
conferences/
workshops organized

1

by IQAC within the institution

Number of participants from the institution

Number of participants from outside

Number of external experts invited

Number of external conferences/seminars/workshops on institutional quality attended

Number of events conducted with IQACs of other institutions as collaborative programmes

19. Did IQAC receive any funding from UGC during the year ?

Yes

No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC

Amount Received from any other

source
including the
college
management

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

- * New Faculty Evaluation
- * Leadership Training for student Secretaries
- * IQAC News Letter

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SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programmes developed or designed by faculty	5
Number of faculty members involved in curriculam restructuring/revision/syllabus development	127
Number of programmes in which evaluation process reformation taken up and implemented	15
Number of active teaching days during the current academic year	180
Average percentage of attendance of students	82
Percentage of classes engaged by guest faculty and temporary teachers	20
Number of self financed programmes offered	11
Number of aided programmes	11

offered

Number of programmes
discontinued during the year

23. Whether any systematic student feedback mechanism is in place ?

Yes

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of
courses where
student
feedback is
taken

25. Is feedback for improvement provided to the faculty?

Yes

26. Faculty Research, Projects, and Publication details for the year

Number of major research
projects undertaken during
the year

Number of minor research
projects undertaken during
the year

Number of major ongoing
projects

Number of minor ongoing
projects

Number of major projects
completed

Number of minor projects
completed

Number of major project
proposals submitted for

external funding

Number of minor project proposals submitted for external funding

0

Number of research publications in peer reviewed journals

34

Number of research publications in international peer reviewed journals

24

Number of research publications in national peer reviewed journals

10

Number of research papers accepted for publication in international peer reviewed journals

0

Number of research papers accepted for publication in national peer reviewed journals

0

Average of impact factor of publications reported

2.1

Number of books published

8

Number of edited books published

5

Number of books (single authored) published

3

Number of books (coauthored) published

5

Numbers of conferences attended by faculty

35

Number of international

3

conferences attended

Number of national

29

conferences attended

Number of papers

70

presented in conferences

Number of papers

6

presented in international
conferences

Number of papers

28

presented in national
conferences

Number of conferences

5

organized by the institution

Number of faculty acted as
experts resource persons

22

Number of faculty acted as
experts resource persons -
international

0

Number of faculty acted as
experts resource persons-
national

3

Number of collaborations
with international
institutions

0

Number of collaborations
with national institutions

1

Number of linkages
created during the year

0

Total budget for research
for current year as a
percentage of total
institution budget

5%

Amount of external
research funding received

8582010

in the year

Number of patents
received in the year

Number of patents applied
for in the year

Number of research
awards/ recognitions
received by faculty and
research fellows of the
institute in the year

Number of PhDs awarded
during the year

Percentage of faculty
members invited as
external experts/resource
persons/reviewers/referees
or any other significant
research activities

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SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)

Actual enrollment during the year

Student dropout percentage during the year

Success percentage in the final examination across the courses

Number of

academic
distinctions in
the final
examination
and
percentage

Number of
students who
got admitted to
institutions of
national
importance

Number of
students
admitted to
institutions
abroad

Number of
students
qualified in
UGC NET/
SET

Number of
students
qualified
GATE/ CAT/
other
examination
(Specify)

28. Does student support mechanism exist for coaching for competitive examinations?

Yes

29. Student participation, if response is yes to Qn. 27

Number of
students
participated

30. Does student counselling and guidance service exist ?

31. Student participation, if answer to Qn. 29 is yes

Number of
students
participated

32. Career Guidance

Number of
career
guidance
programmes
organized

Percentage of
students
participated in
career
guidance
programmes

33. Is there provision for campus placement?

34. If yes to Qn. 32

Number of
students
participated in
campus

selection
programmes

Number of
students
selected for
placement
during the year

35. Does gender sensitization program exist ?

36. If Answer is Yes to Qn 34

Number of
programmes
organized

37. Student activities

Number of
students
participated in
external
cultural events

Number of
prizes won by
students in
external
cultural events

Number of
cultural events
conducted by
the institute for
the students

Number of
students

participated in international sports and games events

Number of students

participated in national level sports and games events

Number of students

participated in state level sports and games events

Number of students

participated in university level sports and games events

Number of prizes won by students in

international sports and games events

Number of prizes won by students in

national level sports and games events

Number of

prizes won by
students in
state level
sports and
games events

Number of
prizes won by
students in
university level
sports and
games events

19

Number of
sports and
games events
conducted by
the institute for
the students

4

30. Composition of students

Percentage of
Scheduled
Caste

33

Percentage of
Scheduled
Tribe

1

Percentage of
other backward
communities

39

Percentage of
women
students

33

Percentage of
physically
challenged

0.17

Percentage of rural students

Percentage of urban students

39. Scholarships and Financial Support

Number of students availing financial support from the institution

Amount disbursed as financial support from the institution

Number of students awarded scholarship from the institution

Number of students received notable national/international achievements/recognition

40. Student initiatives

Number of community upliftment programmes initiated by students

Number of literary programmes initiated by students

Number of social action

initiatives
based on
science /
environment
initiated by
students

Number of
student
research
initiatives

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SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

41. Whether perspective plan for overall developmental activities is created ?

Yes ✓

No

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?

Yes ✓

No

43. Whether benchmarking is created for institutional quality management efforts ?

Yes ✓

No

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

wind mill, Solar street lights)

- Extension of compound wall-western side

45. Is a Management Information System (MIS) in place ?

Yes ✓

No

46. If answer to question 44 is Yes, please provide details of MIS applied to

- 1. Administrative procedures including finance**
- 2. Student admission**
- 3. Student records**
- 4. Evaluation and examination procedures**
- 5. Research administration**
- 6. Others**

(enter the respective details corresponding to the serial numbers)

the selected students are intimated by sending admission letters

The admissions are done according to the

47. Existence of learning resource management

	Yes	No
e-database in library	✓	
ICT and smartclass room	✓	
e-learning sources (e-Books, e-Journals)	✓	

Production of
teaching
modules

Yes

Interactive
learning
facilities

No

48. Internal resource mobilization : Kindly provide the amount contributed

Research

0

Consultancy
and training

0

Student
contribution

0

Alumni
contribution

0

Wellwishers

300000

49. Infrastructure and welfare spending: Please specify the amount

Amount spent
for

11850417

infrastructure
development

Amount spent
for student

636674

welfare

Amount spent
for staff

30000

welfare

50. Is delegation of authority practiced

Yes

No

51. Does grievance redressal cell exist ?

Yes

No

Faculty

Students

Staff

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)Number of
grievances
receivedNumber of
grievances
resolved**53. Number of grievances received from students and resolved (Enter a number; 0 for nil)**Number of
grievances
receivedNumber of
grievances
resolved**54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)**Number of
grievances
received

Number of
grievances
resolved

55. Has the institution conducted any SWOT analysis during the year

Yes ✓

No

56. The SWOT analysis was done by internal or by external agency

Internal ✓

External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

- Dedicated and qualified staff members
- Good management –faculty relationship
- Many extension programmes

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

- Lack of academically brighter students
- Water scarcity
- Insufficient companies to prefer the rural

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

- To develop college-industry link
- To promote multi-disciplinary research

60. Kindly provide two identified challenges/threats from SWOT

analysis (in bullet format)

- To ensure zero failure
- To have industrial link

61. Identify any significant progress made by the institution towards acheiving the goals and objectives during the year (list below in bullet format)

- Inculcating values among students
- Making the campus more eco-friendly

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

- It helps to bring research flavor in the campus

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CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.

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